

To: Stavnes, Sandra[Stavnes.Sandra@epa.gov]
From: Atencio, Kathie
Sent: Tue 8/11/2015 9:01:54 PM
Subject: FW: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Sandy, can you help with this? Is Rebecca really the right person to be speaking on this topic? Somehow Rebecca ended up on this agenda and we're not sure why. Did Martin request for her to be on the agenda? If so, do you know what he wants her to speak on exactly? I copied the subject below:

1:30 pm	Oil and Produced Water Spill Response and Oil Transport Issues	EPA Presenters: Martin Hestmark – Assistant Regional Administrator Rebecca Broussard, Environmental Protection Specialist, Preparedness Unit State Presenters: North Dakota
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From: Broussard, Rebecca
Sent: Tuesday, August 11, 2015 2:19 PM
To: Wood, MelanieL; O'Connor, Darcy
Cc: Deloach, Anthony; Atencio, Kathie
Subject: RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Hi Melanie,

I am in Durango helping with the response so I could probably call in, but will not be able to attend the call. We will figure something out.

Best,
Rebecca

From: Wood, MelanieL
Sent: Tuesday, August 11, 2015 2:03 PM
To: Broussard, Rebecca; O'Connor, Darcy
Cc: Deloach, Anthony
Subject: RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Hi Rebecca -

I'm not sure if anyone has responded to you yet as I was out of the office yesterday. This is an annual meeting that EPA has with the state environmental directors (and this year also the oil and gas commissioners).

We have a meeting set up for tomorrow to discuss the agenda and to get clarity on the proposed agenda items. We invited you as well as your management to that meeting. My program is responsible for organizing the meeting; most of the agenda items come from the SLT.

If you are unable to attend the meeting and the RA wants a presentation on the topic then we'll need to figure out who will prepare the presentation and give the presentation. I hope that helps.

My apologies that this hit you cold. Are you able to attend the meeting on Thursday?

Thanks,

Melanie

From: Broussard, Rebecca
Sent: Monday, August 10, 2015 8:08 AM
To: O'Connor, Darcy; Wood, MelanieL
Subject: RE: First meeting to Discuss and Develop Agenda for State Directors' Meeting

Hi there,

I'm not familiar with this meeting, though I see I'm on the agenda. I'm scheduled to be in Montana for an exercise that week.

Best,
Rebecca

-----Original Appointment-----

From: Lucas, Debra **On Behalf Of** O'Connor, Darcy
Sent: Friday, August 07, 2015 3:40 PM
To: Card, Joan; Hestmark, Martin; Bohan, Suzanne; Martinez, Jeffrey; Buhl, Rick; Broussard, Rebecca; Wood, MelanieL; McCarthy, Julia; Schmit, Ayn; Hamilton, Karen; Beeler, Cindy; Reynolds, Cynthia
Cc: Videtich, Callie; Sierra, Eddie; Ward, W. Robert; Deloach, Anthony; Kortuem, Patrice; Smith, Paula
Subject: First meeting to Discuss and Develop Agenda for State Directors' Meeting
When: Thursday, August 13, 2015 10:00 AM-11:00 AM (UTC-07:00) Mountain Time (US & Canada).
Where: Timberline Room - Conference Center

More info - the purpose of this meeting is to clarify with potential presenters the topic areas so everyone is clear on the topic and what needs to be presented.

<< File: 2015 State Directors Meeting Draft Agenda_v_8.docx >>

Here is the latest draft of the agenda in case you need it for the meeting next week. I did not receive any comments or responses from any of the states.

Melanie